

Agenda

Caro Area District Library Board of Trustees

August 17, 2026

Regular Meeting – 5:00 p.m.
Caro Area District Library
840 W. Frank Street
Caro, MI 48723

Meeting Commencement

Call to Order by President

Approve Agenda ACTION NEEDED

Public Comment

Approve Minutes ACTION NEEDED

Financial Reports
2nd Quarter Budget Adjustments ACTION NEEDED

Librarian's Report

Friends of the Library Report

Committee Reports

Unfinished Business
-Board Consideration for Live Streaming Board Meetings
-2027 Budget ACTION NEEDED

New Business
- Library of Things Policy & Waiver ACTION NEEDED
- FY 2025 Audit Report ACTION NEEDED

Adjournment ACTION NEEDED

Next Meeting: September 21, 2026

Caro Area District Library Board of Trustees
Meeting Minutes
June 22, 2026

Caro Area District Library
840 W. Frank Street
Caro, MI 48723

Present: Crutchfield, Riley, Seibert, Senter, Smith. Also, Director Schmandt.
Absent: Branding and Furgerson. Ex-Officio Member Petersen.

Meeting called to order by President Crutchfield at 5:00pm.

Motion by Smith to approve the agenda as presented, seconded by Senter. Motion carried.

Public Comment: None.

Minutes of the May 18, 2026 meeting were approved.

Financial Reports: Schmandt presented the May 2026 financial reports.

Librarian's Report: Schmandt presented the May 2026 librarian's report.

Motion by Riley to not buy pressure cooker specified in the grant that the library has received from the Thumb Community Health Partnership, seconded by Seibert. Discussion ensued. Riley then adjusted the motion to table the vote until liability, waivers, parameters of grant, type of kit, and age minimums can be researched. Motion to table was carried.

Friends of the Library Report: Smith presented verbal report. FOCAL will be holding a quilt raffle for a patriotic quilt on July 1 at 3:00pm, tickets are \$5 each. FOCAL held elections and Meghan Park is now President, Kathy Holik is Vice President, Linda Bates is Membership Chair, Suzann Peterson will be Treasurer pending a new Secretary being appointed. They will be holding a membership drive in July.

Unfinished Business:

Board Consideration for Live Streaming Board Meetings-the board heard more information on the costs and processes that the City of Caro has created for their live streaming process. Schmandt will talk to Clerk Papp to get more details.

New Business:

Nomination by Seibert to elect Senter as Vice President to fill the vacancy left by Hoy's resignation. Roll Call vote: Riley yes, Seibert yes, Senter abstain, Smith yes, Crutchfield yes. Motion carried.

President Crutchfield appointed Furgerson to the Building Committee, noting that Crutchfield is the chair of that committee. She appointed Branding to the Personnel Committee, noting that Smith is the Chair of that committee. She also reiterated that Seibert is the chair of the Finance Committee.

Schmandt presented the 2027 Budget Draft.

Motion by Crutchfield to refer Salary Scale to the Personnel Committee to discuss eliminating the Associates and Bachelor lines for Library Aides and Library Associates, seconded by Smith. Roll Call vote: Riley no, Seibert no, Senter no, Smith no, Crutchfield yes. Motion dies.

Motion by Riley to refer Salary Schedule to the Finance Committee, seconded by Senter. Roll Call vote: Riley yes, Seibert yes, Senter yes, Smith yes, Crutchfield yes. Motion carried.

CARO AREA DISTRICT LIBRARY

RESOLUTION NO. 26-001

RESOLUTION REGARDING RURAL DEVELOPMENT/UNITED STATES

At a meeting of the Board of Trustees of the Caro Area District Library (the "Library"), 840 W. Frank Street, Caro, Michigan 48723, held in the Library on June 22, 2026 at 5:00 p.m.

PRESENT: Senter, Seibert, Smith, Riley, Crutchfield

ABSENT: Furgerson, Branding

The following preamble and resolution were offered by Senter and supported by Smith:

WHEREAS, the Library is a district library subject to the provisions of the District Library Establishment Act, being Act No. 24, Michigan Public Acts of 1989, as amended, and the District Library Financing Act, Act 265 of 1988, as amended; and

WHEREAS, the Library Board (the "Board") determines that it is necessary for the health, safety and welfare of the Library and its residents for the Library to renovate,

construct, equip and furnish the existing Library elevator and other related improvements (the "Project"); and

WHEREAS, the Board has estimated the costs of the Project, to be approximately \$200,000; and

WHEREAS, the Board determines that it is in the best interests and welfare of the Library and its residents to accept Congressionally Directed Spending ("CDS") and/or grants from the United States ("United States"); and

WHEREAS, the Board determines that it is in the best interests of the Library that the CDS and/or grants be accepted and the Project completed.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Library is hereby authorized to solicit, review and accept bids for the Project, and to construct the Project all in accordance with applicable law and United States or CDS rules, guidelines and regulations.
2. The Library is authorized to apply for and accept grants, CDS and other assistance for the Project.
3. Any one or both of Stacy Crutchfield, as Library Board President, and Erin Schmandt, as Library Director, are authorized to execute any and all documents and take any and all actions as may be necessary or appropriate to implement this Resolution, to retain, on the behalf of the Library, professionals for the Project, to apply for and accept CDS and/or grants from the United States for the Project, to solicit, review and accept bids from contractors for the Project and to sign bid documents, grant and/or CDS documents, contracts, change orders, and pay request for the Project.
4. To provide for, execute, and comply with Form RD 400-4, "Assurance Agreement," and Form RD 400-1, "Equal Opportunity Agreement," including an "Equal Opportunity Clause," which clause is to be incorporated in, or attached as a rider to, each construction contract and subcontract involving in excess of \$10,000.
5. To comply with all applicable State and Federal laws and regulations and to continually operate and maintain the Library in good condition.
6. To acquire and maintain such insurance and fidelity bond coverage as may be required by the United States.

7. To establish and maintain such books and records relating to the operation of the Project and its financial affairs and to provide for required audit thereof as required by the United States, to provide the United States a copy of each such audit without its request, and to forward to the United States such additional information and reports as it may from time to time require
8. To provide the United States at all reasonable times access to all books and records relating to the Project and access to the Project so that the United States may ascertain that the Library is complying with the provisions hereof and of the instruments incident to the making or ensuring of the CDS and/or grants.
9. Stacy Crutchfield and/or Erin Schmandt of the Library are hereby authorized and empowered to take all actions necessary or appropriate in the execution of all written instruments as may be required in regard to or as evidence of such grants or CDS.

AYES: Members: Riley, Seibert, Senter, Smith, Crutchfield_____

NAYS: Members: None_____

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
) ss.
 COUNTY OF TUSCOLA)

I, the duly appointed President of the Board of Trustees of the Caro Area District Library, hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Board of Trustees of the Caro Area District Library at a meeting held on June 22, 2026, and that said meeting was conducted and public notice of the meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act No. 267, Public Acts of Michigan, 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Open Meetings Act.

Stacy Crutchfield

Motion to adjourn was made by Seibert, seconded by Riley. Motion carried.

Caro Area District Library Budget FY2026

Income

Account Name	Original Budget	Budget Adjust.	Adjusted Budget	Month's Revenue	Received YTD	% YTD	% YTD LFY
E-rate Funds	\$1,200.00	-\$525.00	\$675.00	\$0.00	\$675.00	56%	75%
District Millage (1.4773)	\$524,103.00	\$16,945.33	\$541,408.33	\$0.00	\$541,408.33	100%	101%
PPT Reimbursement	\$0.00	\$10,289.31	\$10,289.31	\$0.00	\$10,289.31	100%	
Penal Fines	\$62,000.00		\$62,000.00	\$4,806.48	\$36,242.55	58%	49%
State Aid	\$12,397.00	\$6.48	\$12,403.48	\$6,285.98	\$12,403.48	100%	107%
Out of District Fees	\$3,000.00		\$3,000.00	\$300.00	\$1,335.00	45%	103%
Cash Gifts	\$14,000.00	\$6,073.81	\$20,073.81	\$1,329.00	\$20,073.81	100%	51%
Fines, Misc. Income	\$10,000.00	\$2,000.00	\$12,000.00	\$866.47	\$7,125.25	59%	61%
FOCAL	\$3,900.00		\$3,900.00	\$0.00	\$1,691.28	43%	190%
Endowment Fund	\$5,500.00	\$100.00	\$5,600.00	\$0.00	\$0.00	0%	0%
Special Projects	\$0.00		\$0.00	\$0.00	\$10,000.00		
Federal Grant Project	\$0.00	\$200,000.00	\$200,000.00	\$0.00	\$0.00	0%	
Interest	\$8,000.00		\$8,000.00	\$769.78	\$4,469.96	56%	103%
Total	\$644,100.00	\$234,889.93	\$879,349.93	\$14,357.71	\$645,713.97	73%	97%
					7/31/2026		

Reserve Funds:

Capital	\$2,700.56
Technology	\$16,995.93
Elevator	\$42,947.00

Frankenmuth CU Checking	7/31/2026	0.30%	\$31,954.07
Frankenmuth CU Savings	7/31/2026	0.02%	\$5.56
Frankenmuth CU Money Market	7/31/2026	2.18%	\$352,232.50
TCCF Endowment Fund	6/30/2026		\$155,761.97
Total Fund Assets			\$539,954.10

Caro Area District Library Budget FY2026

As of 7/31/2026

	Initial Budget	Budget Adjust.	Adjusted Budget	Exp. This Month	Exp. YTD	Reserve Budgets Used	Budget Balance	Budget % Used
Salary	\$134,500.00	\$9,000.00	\$143,500.00	\$10,338.42	\$86,538.15		\$56,961.85	60%
Hourly	\$246,500.00		\$246,500.00	\$18,881.00	\$142,124.42		\$104,375.58	58%
Personnel Total	\$381,000.00	\$9,000.00	\$390,000.00	\$29,219.42	\$228,662.57	\$0.00	\$161,337.43	59%
Health	\$32,000.00		\$32,000.00	\$2,901.60	\$20,311.20		\$11,688.80	63%
Retirement	\$5,700.00		\$5,700.00	\$0.00	\$2,834.34		\$2,865.66	50%
SS/FICA/Medicare	\$29,200.00		\$29,200.00	\$2,194.14	\$17,204.62		\$11,995.38	59%
Benefits Total	\$66,900.00	\$0.00	\$66,900.00	\$5,095.74	\$40,350.16	\$0.00	\$26,549.84	60%
Books	\$25,000.00		\$25,000.00	\$1,769.05	\$16,203.47		\$8,796.53	65%
Periodicals	\$5,000.00		\$5,000.00	\$76.99	\$4,700.56		\$299.44	94%
Electronic Resources	\$11,000.00		\$11,000.00	\$1,036.90	\$8,991.25		\$2,008.75	82%
Videos	\$3,000.00		\$3,000.00	\$245.89	\$1,982.87		\$1,017.13	66%
Materials Total	\$44,000.00	\$0.00	\$44,000.00	\$3,128.83	\$31,878.15	\$0.00	\$12,121.85	72%
Contract/Prof. Serv.	\$14,500.00	\$5,500.00	\$20,000.00	\$1,164.94	\$17,121.27		\$2,878.73	86%
Information Tech	\$20,000.00		\$20,000.00	\$115.66	\$19,476.60		\$523.40	97%
Insurance	\$12,000.00		\$12,000.00	\$0.00	\$0.00		\$12,000.00	0%
Prof. Dev.	\$3,500.00		\$3,500.00	\$615.14	\$1,326.34		\$2,173.66	38%
Membership Dues	\$3,500.00		\$3,500.00	\$0.00	\$960.00		\$2,540.00	27%
Programs	\$7,500.00		\$7,500.00	\$1,734.80	\$3,324.03		\$4,175.97	44%
Bookmobile Expenses	\$200.00		\$200.00	\$0.00	\$0.00		\$200.00	0%
Other Total	\$61,200.00	\$5,500.00	\$66,700.00	\$3,630.54	\$42,208.24	\$0.00	\$24,491.76	63%
Supplies	\$20,000.00		\$20,000.00	\$2,432.61	\$16,088.01		\$3,911.99	80%
Postage	\$500.00		\$500.00	\$0.00	\$500.00		\$0.00	100%
Marketing	\$500.00		\$500.00	-\$15.30	\$185.97		\$314.03	37%
Furniture & Equipment	\$4,000.00	\$11,257.00	\$15,257.00	\$0.00	\$13,582.56		\$1,674.44	89%
Supplies/Equip. Total	\$25,000.00	\$11,257.00	\$36,257.00	\$2,417.31	\$30,356.54	\$0.00	\$5,900.46	84%
Building & Maint.	\$42,000.00		\$42,000.00	\$3,703.72	\$25,619.00		\$16,381.00	61%
Utilities	\$22,000.00		\$22,000.00	\$1,543.56	\$12,908.22		\$9,091.78	59%
Building Total	\$64,000.00	\$0.00	\$64,000.00	\$5,247.28	\$38,527.22	\$0.00	\$25,472.78	60%
Special Projects	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	
Federal Grant Project	\$0.00	\$200,000.00	\$200,000.00	\$587.40	\$1,548.60		\$198,451.40	1%
Misc./Contingency	\$2,000.00		\$2,000.00	\$0.00	\$1,877.10		\$122.90	94%
Savings	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	
Grand Total	\$644,100.00	\$225,757.00	\$869,857.00	\$49,326.52	\$415,408.58	\$0.00	\$454,448.42	48%

Caro Area District Library Online

Bills and Applied Payments

June 2026

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	NUM	AMOUNT
Abadata Computer Corp.				
06/03/2026	Bill Payment (Check)		Online	-103.16
05/13/2026	Bill		132287	23.36
06/01/2026	Bill		132226	79.80
06/19/2026	Bill Payment (Check)		Online	-6,173.00
05/19/2026	Bill		132009	6,173.00
Bierlein Trombley Electric				
06/19/2026	Bill Payment (Check)		Online	-235.00
06/12/2026	Bill		11567	235.00
Carriage House Custom Woodworking LLC				
06/03/2026	Bill Payment (Check)		Online	-1,250.00
05/18/2026	Bill			1,250.00
Center Point Large Print				
06/19/2026	Bill Payment (Check)		Online	-97.08
06/01/2026	Bill		2251442	97.08
Chase Card Services				
06/19/2026	Bill Payment (Check)		Online	-4,738.85
06/02/2026	Bill			4,738.85
Cintas				
06/03/2026	Bill Payment (Check)		Online	-25.11
05/26/2026	Bill		4270247284	25.11
06/19/2026	Bill Payment (Check)		Online	-25.86
06/08/2026	Bill		14616043	25.86
City of Caro				
06/03/2026	Bill Payment (Check)		Online	-351.57
06/01/2026	Bill			351.57
Consumers Energy				
06/19/2026	Bill Payment (Check)		Online	-143.56
06/02/2026	Bill			143.56
DTE Energy				
06/03/2026	Bill Payment (Check)		Online	-1,123.18
05/18/2026	Bill			1,123.18
Gale/CENGAGE Learning				
06/03/2026	Bill Payment (Check)		Online	-310.60

Caro Area District Library Online

Bills and Applied Payments

June 2026

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	NUM	AMOUNT
05/13/2026	Bill		999102698327	81.00
05/20/2026	Bill		999102696311	229.60
Ingram Library Services				
06/03/2026	Bill Payment (Check)		Online	-757.86
05/29/2026	Bill		96916716	281.48
05/22/2026	Bill		96776422	66.29
05/20/2026	Bill		96718634	58.85
06/02/2026	Bill		97009949	27.14
05/29/2026	Bill		96931046	62.75
05/20/2026	Bill		96718633	245.15
05/29/2026	Bill		96916717	16.20
06/19/2026	Bill Payment (Check)		Online	-797.00
06/17/2026	Bill		97336678	121.49
06/04/2026	Bill		97056787	254.73
06/05/2026	Bill		97088626	10.79
06/09/2026	Bill		97158848	16.20
06/03/2026	Bill		204.74	204.74
06/03/2026	Bill		97034631	189.05
Library Ideas LLC				
06/19/2026	Bill Payment (Check)		Online	-290.25
06/15/2026	Bill		130148	290.25
Lust for Dust				
06/03/2026	Bill Payment (Check)		Online	-1,750.00
06/01/2026	Bill		10404-10408	1,750.00
MCLS				
06/19/2026	Bill Payment (Check)		Online	-3,408.17
06/02/2026	Bill		AR-139053	3,283.17
06/09/2026	Bill		AR-139554	125.00
Melissa Armstrong				
06/19/2026	Bill Payment (Check)		Online	-123.25
06/19/2026	Bill			123.25
Michigan.com #1008				
06/03/2026	Bill Payment (Check)		Online	-381.35
05/25/2026	Bill			381.35
Midwest Tape				
06/03/2026	Bill Payment (Check)		Online	-1,562.77

Caro Area District Library Online

Bills and Applied Payments

June 2026

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	NUM	AMOUNT
05/20/2026	Bill		508887000	22.49
05/20/2026	Bill		508886938	53.98
05/28/2026	Bill		508924673	71.22
06/01/2026	Bill		508945726	1,322.87
06/02/2026	Bill		508951542	18.74
06/02/2026	Bill		508951540	73.47
06/19/2026	Bill Payment (Check)		Online	-100.46
06/15/2026	Bill		508995573	23.24
06/09/2026	Bill		508983586	77.22
Orkin				
06/03/2026	Bill Payment (Check)		Online	-87.00
05/18/2026	Bill		295692143	87.00
06/19/2026	Bill Payment (Check)		Online	-87.00
06/15/2026	Bill		295692144	87.00
Priority Health				
06/03/2026	Bill Payment (Check)		Online	-3,439.50
05/16/2026	Bill		261360014452	3,439.50
Rotary Club of Caro				
06/19/2026	Bill Payment (Check)		Online	-200.00
06/19/2026	Bill			200.00
Sanilac Computer Products				
06/03/2026	Bill Payment (Check)		Online	-562.25
05/26/2026	Bill		22128	562.25
Staples				
06/03/2026	Bill Payment (Check)		Online	-247.32
05/25/2026	Bill		7010030460	247.32
The Penworthy Company LLC				
06/03/2026	Bill Payment (Check)		Online	-1,372.89
05/20/2026	Bill		0618150-IN	1,372.89
TISD				
06/03/2026	Bill Payment (Check)		Online	-2,493.02
05/15/2026	Bill		6002600123	2,493.02
Tuscola Intermediate School District				
06/19/2026	Bill Payment (Check)		Online	-159.50
06/19/2026	Bill		6002600184	159.50

Caro Area District Library Online

Bills and Applied Payments

June 2026

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	NUM	AMOUNT
Unique Management Services Inc.				
06/19/2026	Bill Payment (Check)		Online	-10.30
06/01/2026	Bill		6160041	10.30
White Pine Library Cooperative				
06/19/2026	Bill Payment (Check)		Online	-186.33
06/05/2026	Bill		1708	186.33

Caro Area District Library Online

Bills and Applied Payments

July 2026

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	NUM	AMOUNT
Abadata Computer Corp.				
07/16/2026	Bill Payment (Check)			-103.16
07/01/2026	Bill		132798	23.36
07/01/2026	Bill		132831	79.80
Air Advantage, LLC				
07/02/2026	Bill Payment (Check)		Online	-125.00
06/15/2026	Bill			125.00
Callie Hawkins				
07/16/2026	Bill Payment (Check)			-365.00
07/03/2026	Bill			365.00
Carriage House Custom Woodworking LLC				
07/16/2026	Bill Payment (Check)			-1,800.00
07/01/2026	Bill			1,800.00
Cintas				
07/02/2026	Bill Payment (Check)		Online	-25.86
06/22/2026	Bill		4273221485	25.86
07/16/2026	Bill Payment (Check)			-25.86
07/06/2026	Bill		4274707688	25.86
Consumers Energy				
07/16/2026	Bill Payment (Check)			-77.16
07/01/2026	Bill			77.16
DTE Energy				
07/02/2026	Bill Payment (Check)		Online	-1,388.13
06/18/2026	Bill			1,388.13
Erin Schmandt				
07/16/2026	Bill Payment (Check)			-250.14
07/08/2026	Bill			250.14
Foster, Swift, Collins & Smith, P.C.				
07/02/2026	Bill Payment (Check)		Online	-453.90
06/30/2026	Bill		944554	453.90
07/16/2026	Bill Payment (Check)			-987.90
07/08/2026	Bill		945752	987.90
Fred Welsh				
07/02/2026	Bill Payment (Check)		21039	-144.00

Caro Area District Library Online

Bills and Applied Payments

July 2026

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	NUM	AMOUNT
07/01/2026	Bill		1221	144.00
Galaxy Office Machines				
07/02/2026	Bill Payment (Check)		Online	-520.51
06/17/2026	Bill		9082	520.51
Gale/CENGAGE Learning				
07/02/2026	Bill Payment (Check)		Online	-311.20
06/17/2026	Bill		999102838910	27.00
06/12/2026	Bill		999102818407	227.20
06/12/2026	Bill		999102818406	57.00
Gambles Do It Best Hardware				
07/16/2026	Bill Payment (Check)			-91.42
07/07/2026	Bill			91.42
Gemini				
07/16/2026	Bill Payment (Check)		21041	-900.80
07/16/2026	Bill			900.80
Ingram Library Services				
07/16/2026	Bill Payment (Check)			-907.50
07/12/2026	Bill		97830267	124.68
06/26/2026	Bill		97509442	65.70
06/28/2026	Bill		97535290	31.86
07/05/2026	Bill		97677697	203.53
07/05/2026	Bill		97677698	206.96
07/09/2026	Bill		97768456	15.66
07/10/2026	Bill		97804985	42.01
07/12/2026	Bill		97822973	217.10
Krause, Erika				
07/02/2026	Bill Payment (Check)		Online	-81.55
06/30/2026	Bill			81.55
Lust for Dust				
07/16/2026	Bill Payment (Check)			-1,400.00
07/02/2026	Bill		10409-10412	1,400.00
Michigan.com #1008				
07/02/2026	Bill Payment (Check)		Online	-30.41
06/23/2026	Bill			30.41

Caro Area District Library Online

Bills and Applied Payments

July 2026

DATE	TRANSACTION TYPE	MEMO/DESCRIPTION	NUM	AMOUNT
Midwest Tape				
07/16/2026	Bill Payment (Check)			-1,209.32
07/13/2026	Bill		509131467	60.72
07/01/2026	Bill		509083423	1,036.90
07/08/2026	Bill		509109510	17.24
07/08/2026	Bill		509109511	94.46
North Branch Township Library				
07/16/2026	Bill Payment (Check)			-10.00
07/10/2026	Bill			10.00
Priority Health				
07/02/2026	Bill Payment (Check)		Online	-3,439.50
06/16/2026	Bill		261670012763	3,439.50
Sanilac County News				
07/16/2026	Bill Payment (Check)			-48.00
06/30/2026	Bill			48.00
Staples				
07/16/2026	Bill Payment (Check)			-614.73
06/25/2026	Bill		7010384115	614.73
The Penworthy Company LLC				
07/16/2026	Bill Payment (Check)			-115.99
07/02/2026	Bill		618621R-IN	115.99
Unique Management Services Inc.				
07/16/2026	Bill Payment (Check)			-41.20
07/01/2026	Bill		6161153	41.20

Statistics	VLC	LoT	hoopla	Overdrive	Seeds	MelCat	Computer	Wifi	Local Histor	MAP	StoryLine	Total
2026												
JANUAR	3,019	126	446	731		177	426	720	151,974	0	4	157,623
FEBRUA *	2,150	73	413	701		197	365	657	100,492	2	5	105,055
MARCH	3,915	108	420	813	370	108	414	711	86,027	1	5	92,892
APRIL	3,942	121	541	676	210	51	398	802	88,553	2	3	95,299
MAY	3,796	98	581	671	147	87	360	894	63,300	1	4	69,939
JUNE	4,776	108	425	584	101	109	445	961	76,742	1	6	84,258
JULY	4,943	103	492	802	75	95	432	993	132,657	1	8	140,601
AUGUST												0
SEPTEMBER												0
OCTOBER												0
NOVEMBER												0
DECEMBER												0
TOTALS	26,541	737	3,318	4,978	903	824	2,840	5,738	699,745	8	35	745,667

* incomplete stats due to a system switch on 2/26/26

CARO AREA DISTRICT LIBRARY
CIRCULATION STATISTICS

MONTH	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
JANUARY	5700	5834	5289	5942	5597	6675	2918	5151	5644	5706	5684	5649
FEBRUARY	5454	5266	5243	5217	5890	6106	2617	4851	5228	5397	4938	4563 *incomplete
MARCH	5582	6003	5667	5985	7322	4792	3611	6475	6644	6446	6825	6865 system swi
APRIL	5317	5718	5893	6077	6564	1730	2970	5249	5827	6250	5972	6746
MAY	4826	5512	5514	5837	6124	1261	3302	5544	5779	5946	5959	6639
JUNE	5856	6839	6055	6891	7438	1721	4672	5811	5591	5996	6675	7516
JULY	6748	7013	5726	7225	8166	3055	4879	6083	5929	6455	8608	7944
AUGUST	5770	6881	5173	5992	7866	3207	5512	5905	5763	6116	8255	
SEPTEMBER	5368	5531	4679	4837	6906	2787	5235	5430	5428	6227	6901	
OCTOBER	5858	5494	6040	7024	7700	2925	5129	6192	5844	5928	7728	
NOVEMBER	5274	5392	5843	5853	6911	2614	4988	6057	5433	5508	7461	
DECEMBER	5011	5078	5171	5446	6027	2537	4183	5137	5065	4996	6834	
TOTALS	66764	70561	66293	72326	82511	39410	50016	67885	68175	70971	81840	45922

2020 Vis		2021 Visitors		2022 Visitors		2023 Visitors		2024 Visitors		2025 Visitors		2026 Visitors	
	18840	January		January	11103	January	14151	January	15284	January	13571	January	14691
	19243	February	20	February	16924	February	14253	February	19342	February	14429	February	13982
	9984	March	125	March	11512	March	12461	March	18312	March	17070	March	16857
	*	April	97	April	9912	April	12393	April	14982	April	16822	April	16679
	*	May	180	May	7706	May	16988	May	17435	May	21087	May	19389
	*	June	12947	June	14989	June	15270	June	17751	June	23447	June	25781
	*	July	11572	July	15425	July	15786	July	17904	July	26592	July	26847
	*	August	11691	August	14909	August	14913	August	16835	August	17193	August	
	4	September	13602	September	16104	September	15130	September	20067	September	21075	September	
	72	October	12244	October	17579	October	14961	October	20627	October	20610	October	
	4	November	12529	November	12206	November	14002	November	13525	November	17552	November	
	*	December	10076	December	10787	December	12824	December	13843	December	16863	December	
	48147	Total	85083	Total	159156	Total	173132	Total	205907	Total	226311	Total	134226

CARO AREA DISTRICT LIBRARY
CIRCULATION STATISTICS

due to
tch

Librarian's Report

June/July 2026

Programs

June

2	Coffee & Coloring	18
2	Walking Club	2
9	Walking Club	3
10	Story Time	23
11	All Abilities Story Time	15
11	Summer Reading Kickoff Party	60
12	Make Your Own Petroglyph	28
15-20	Art Show in Community Room	135
16	Garden Stepping Stone	32
16	Book Club: "Jurassic Park"	11
22	Clamshell Trinket Craft	22
23	Walking Club	3
23	Cookie Excavation	24
24	Story Time	19
24	Cookbook Club: "Jurassic World: The Official Cookbook"	31
25	Alligators & Reptiles @Farmers Market Pavilion	170
26	Teens: After Hours Movie	17
29	Michigan Mastodons	23
30	Walking Club	3
Total		639

July

1	Dinosaur Terrarium	16
2	Youth Fossil Fun	27
7	Coffee & Coloring	13
7	Walking Club	3
8	Summer Reading Story Time	17
8	Sanilac Petroglyphs	17
9	All Abilities Story Time	17
9	T-Rex Counted Cross Stitch	9
10	Yoga on the Lawn	10
14	Walking Club	3

14	Write Like an Egyptian	10
15	Teens: Dissect Owl Pellets	24
16	Kids Concert	12
21	Walking Club	3
21	Book Club: "The Paleontologist"	15
22	Summer Reading Story Time	18
22	Air-Dry Clay	21
24	Yoga on the Lawn	11
25	T-Rex Tea Party	26
28	Walking Club	2
29	Cookbook Club @ Turner's Blueberry Farm	27
30	Yoga on the Lawn	8
Total		309

Meetings:

June 10 & 11 – Michigan Library Association Intellectual Freedom Summit

June 12 – Michigan Library Association Board Meeting & Training

June 15 – Tuscola County Imagination Library

June 17 – Valley Library Consortium Administrative Council

June 23 – MSU Extension Food Preservation Planning

June 24 – White Pine Library Cooperative Advisory Council

July 10 – Library of Michigan Director's Meeting

July 13 – Tuscola County Imagination Library

Other

Melissa has delivered 38 items to 12 **homebound patrons** in June and 33 items to 11 homebound patrons in July.

The next step in the **elevator** process is to set up a bid process. The architectural firm TSSF Architects Inc. out of Saginaw will be overseeing the bidding and construction phases. They will be visiting the library with their engineers in a couple of weeks to get things rolling.

Thanks to our **American Library Association: Libraries Transforming Communities Accessibility Grant**, round 4, we will be replacing our handicapped ramp which will necessitate closing the library as they will be ripping out the concrete in front of our entrance. The library will be closed September 8-10 to complete this work, weather depending.

We have been awarded a **LSTA Public Library Services Grant** from the Library of Michigan. This has been used to purchase Early Literacy Backpack Kits. These have all been processed and are circulating well out of the Children's Area.

Our grant from the **Thumb Community Health Partnership** to expand our existing Library of Things (LoT) into a Preserving Library of Things (LOT) is proceeding. All kits have been prepared. The water bath canners, dehydration kits, and freezing kits are circulating. MSU Extension will be teaching four food preservation classes this fall. On August 4 at 2:00pm, we offered Seal it Safe: Water Bath & Pressure Canning. Next, we will offer Fruits and Veggies: From Fresh to Frozen on August 27 at 2:00pm. In September, people can learn to Preserve it Dry: a Guide to Dehydrating on September 16 at 6:00pm. On October 6 at 6:00pm, we will host a class on Preserving Venison. All classes will be led by MSU Extension Nutrition Educator Laurie Messing.

Our **Cultivating Creativity in Caro** mural has been completed by artist Alixandra Jade. We have had excellent feedback from the community on it.

I think we should look into starting **strategic planning** in 2027. This is something that we have discussed various times in the past but never acted on. Strategic planning is the process by which an organization defines where it's going, why it's going there, and how it will get there. A strategic plan creates clarity for everyone involved, offering a framework and a roadmap that align all teams and individuals behind meaningful goals.

Caro Area District Library Budget FY2027-Draft

Income

Account Name	Original Budget	Budget Adjust.	Adjusted Budget	Month's Revenue	Received YTD	% YTD
District Millage (1.4694)	\$551,419.19			\$0.00	\$0.00	0%
PPT Reimbursement	\$0.00			\$0.00	\$0.00	
Penal Fines	\$62,000.00			\$0.00	\$0.00	0%
State Aid	\$12,397.00			\$0.00	\$0.00	0%
Out of District Fees	\$3,000.00			\$0.00	\$0.00	0%
Cash Gifts	\$14,000.00			\$0.00	\$0.00	0%
Fines, Misc. Income	\$12,400.00			\$0.00	\$0.00	0%
FOCAL	\$3,900.00			\$0.00	\$0.00	0%
Endowment Fund	\$5,500.00			\$0.00	\$0.00	0%
Special Projects	\$0.00			\$0.00	\$0.00	
Federal Grant Project	\$0.00			\$0.00	\$0.00	
Interest	\$8,000.00			\$0.00	\$0.00	0%
Total	\$672,616.19	\$0.00	\$0.00	\$0.00	\$0.00	0%

Reserve Funds:

Capital
Technology
Elevator

Frankenmuth CU Checking	0.30%
Frankenmuth CU Savings	0.02%
Frankenmuth CU Money Market	2.18%
TCCF Endowment Fund	
Total Fund Assets	\$0.00

% YTD LFY
101%
35%
53%
60%
4%
44%
185%
0%
66%
93%

Caro Area District Library Budget FY2027-Draft

As of

	Initial Budget	Budget Adjust.	Adjusted Budget	Exp. This Month	Exp. YTD	Reserve Budgets Used	Budget Balance	Budget % Used
Salary	\$138,500.00		\$0.00	\$0.00	\$0.00		\$138,500.00	0%
Hourly	\$258,000.00		\$0.00	\$0.00	\$0.00		\$258,000.00	0%
Personnel Total	\$396,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$396,500.00	0%
Health	\$36,000.00		\$0.00	\$0.00	\$0.00		\$36,000.00	0%
Retirement	\$5,900.00		\$0.00	\$0.00	\$0.00		\$5,900.00	0%
SS/FICA/Medicare	\$30,500.00		\$0.00	\$0.00	\$0.00		\$30,500.00	0%
Benefits Total	\$72,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$72,400.00	0%
Books	\$26,016.19		\$0.00	\$0.00	\$0.00		\$26,016.19	0%
Periodicals	\$5,500.00		\$0.00	\$0.00	\$0.00		\$5,500.00	0%
Electronic Resources	\$14,000.00		\$0.00	\$0.00	\$0.00		\$14,000.00	0%
Videos	\$3,000.00		\$0.00	\$0.00	\$0.00		\$3,000.00	0%
Materials Total	\$48,516.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,516.19	0%
Contract/Prof. Serv.	\$14,500.00		\$0.00	\$0.00	\$0.00		\$14,500.00	0%
Information Tech	\$20,000.00		\$0.00	\$0.00	\$0.00		\$20,000.00	0%
Insurance	\$13,000.00		\$0.00	\$0.00	\$0.00		\$13,000.00	0%
Prof. Dev.	\$3,500.00		\$0.00	\$0.00	\$0.00		\$3,500.00	0%
Membership Dues	\$3,500.00		\$0.00	\$0.00	\$0.00		\$3,500.00	0%
Programs	\$8,500.00		\$0.00	\$0.00	\$0.00		\$8,500.00	0%
Bookmobile Expenses	\$200.00		\$0.00	\$0.00	\$0.00		\$200.00	0%
Other Total	\$63,200.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$63,200.00	0%
Supplies	\$20,000.00		\$0.00	\$0.00	\$0.00		\$20,000.00	0%
Postage	\$500.00		\$0.00	\$0.00	\$0.00		\$500.00	0%
Marketing	\$500.00		\$0.00	\$0.00	\$0.00		\$500.00	0%
Furniture & Equipment	\$4,000.00		\$0.00	\$0.00	\$0.00		\$4,000.00	0%
Supplies/Equip. Total	\$25,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25,000.00	0%
Building & Maint.	\$43,000.00		\$0.00	\$0.00	\$0.00		\$43,000.00	0%
Utilities	\$22,000.00		\$0.00	\$0.00	\$0.00		\$22,000.00	0%
Building Total	\$65,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65,000.00	0%
Special Projects	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	
Federal Grant Project	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
Misc./Contingency	\$2,000.00		\$0.00	\$0.00	\$0.00		\$2,000.00	0%
Savings	\$0.00		\$0.00	\$0.00	\$0.00		\$0.00	
Grand Total	\$672,616.19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$672,616.19	0%

RESOLUTION CERTIFYING TAX LEVIES FOR OPERATING AND APPROVING BUDGET

CARO AREA DISTRICT LIBRARY BOARD

At a regular meeting of the Caro Area District Library Board (the “Board”) held on the 17th day of August, 2026.

PRESENT: _____

ABSENT: _____

The following Resolution was offered by _____ and seconded by _____:

WHEREAS, the Caro Area District Library was established as a district library effective Jan. 1, 1997, pursuant to the District Library Agreement between the Caro Community Schools and the Township of Indianfields; and

WHEREAS, pursuant to the District Library Establishment Act, Act No. 24 of the Michigan Public Acts of 1989, as amended (“Act 24”), the Board is authorized to levy a tax upon all taxable property within the Library District, provided that the district wide tax is authorized by the voters of the district; and

WHEREAS, on Aug 4, 2020, the electors of the District authorized the Board to levy a district wide property tax in an amount not to exceed 1.4909 mills to provide funds for district library purposes; and

WHEREAS, the Board is authorized by Act 24 to adopt the budget for the Library and to levy a district wide property tax as approved by district voters in accordance with applicable law; and

WHEREAS, the Board has conducted a public hearing on the proposed 2026 budget after giving public notice thereof in accordance with applicable law; and

WHEREAS, the notice of hearing on the budget included the following statement printed in 11-point bold face type:

The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.

WHEREAS, the Board has determined that it is necessary to levy a district wide tax of 1.4694 mills and adopt the budget for the fiscal year 2027 in the total amount of \$672,616.

NOW, THEREFORE, BE IT RESOLVED by the Caro Area District Library Board:

1. The Board hereby adopts the Library budget for the fiscal year 2027 as presented in the total amount of \$672,616 on file with the Library Director, and hereby determines that 1.4694 mills shall be levied in the Caro Area Library District for fiscal year 2027 for the purpose of providing library funds for the operation of the Library.

2. The Library Director is hereby authorized and directed to provide a copy of this Resolution and the 2026 Tax Rate Request Form L-4029 to the County Clerk, the County Equalization Department, and to each Township and City Clerk included in the District.

3. All resolutions and parts of resolutions insofar as they conflict with this resolution hereby are rescinded.

Adopted this 17th day of August, 2026.

YEAS: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

RESOLUTION DECLARED ADOPTED.

Secretary, Board of Trustees
Caro Area District Library

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Trustees of the Caro Area District Library, County of Tuscola, State of Michigan, at a regular meeting held on August 17, 2026, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Open Meetings Act.

Secretary, Board of Trustees
Caro Area District Library

Library of Things Policy

I. Purpose and Selection

The Caro Area District Library recognizes the need to circulate items that may be outside the scope of traditional library materials. Therefore, the Library has developed a “Library of Things.” The Library staff will select materials for the Library of Things based on the criteria identified in the Library’s Collection Development Policy. Any requests for reconsiderations of “Things” will be processed under the same procedure as reconsideration of library materials in the Collection Development Policy.

II. Guidelines for Borrowing and Use. The following are the guidelines for borrowing:

- A. Current List. The Library will provide a current list of “Things” but the list may be changed from time to time. The Library will divide the list into Tier 1 and Tier 2 Things based on safety and financial factors. The Library does not guarantee the availability of any Things on the list.
- B. Check out and Return. Library of Things must be checked out at the Circulation Desk. Library of Things must be returned to the Service Desk, not to the book drop.
- C. Library Card; Identification. A valid Caro Area District Library card and no outstanding fines over \$10.00 is required to borrow a Thing.
- D. Age; Non-Transferable. Borrowers must be 18 years or older to check out a Tier 2 Thing. Borrowers may not lend the Thing to another person without the Library’s consent.

III. Checkout Limits

- A. Checkout Duration. A Thing may be borrowed for up to 14 days, depending on the Thing. The attached List contains the borrowing limits for each Thing. WiFi hotspots will be turned off after 14 days.
- B. Renewals. A Tier 1 Thing may be renewed up to two (2) times, unless a Thing is on hold. A Tier 2 Thing may not be renewed.
- C. Limits. Borrowers may only check out two (2) Things at a time.
- D. Reservations. Borrowers may reserve a Thing in advance via placing a hold on the item. This does not guarantee availability of the Thing on a particular date.

IV. Fines and Liability

- A. Fines. The library does not charge overdue fines unless the item is not returned for 14 days. The maximum overdue fine will equal the replacement cost for the device plus the fee for the collection agency.

B. Overdue More than 50 Days; Lost. If the Thing is more than 50 days overdue, it is considered lost or converted to the patron's own use and the borrower will receive a bill to cover the replacement cost. If a billed Thing is returned in good condition before it is sent to collections, the bill will be removed from the borrower's account. If a billed Thing is returned in good condition after the item has gone to collections, the borrower will still owe the collection fee.

C. Damage. Borrowers are responsible for any damage to the Thing and/or its accessories. The borrower is solely responsible for the Thing and will be billed for the repair or replacement cost associated with any damage or loss of a Thing and/or accessories.

D. Replacement Costs. A list of replacement costs of Things is maintained by the Library and is available for viewing upon request.

E. Library Not Responsible. The Library is not responsible for the loss of data, manufacturing defects in quality of workmanship or materials inherent in any borrowed Thing, or any damage caused while using a Thing.

F. Borrower's Agreement. Borrowers must sign the Borrower's Agreement for Tier 2 Things.

G. Notice to Library. Borrowers must cease using the Thing immediately and notify the Library if the Borrower has any concerns about the safety or state of repair of a Thing.

H. Criminal Penalties. Michigan Penal Code, Act 328 of 1931, MCL 750.362 and 362a, provides that any person who converts for their own use or fails to return rented tangible library property shall be guilty of larceny, and be prosecuted for a misdemeanor.

V. Care and Operation

A. Safe Operation; No Warranties. The Thing may only be used and operated in compliance with the Library's policies and manufacturer's guidelines. Use care when handling and using the Thing. The Library makes no representation or warranty as to the fitness for use or condition of the Things. Borrowers are responsible for reading and abiding by all manufacturer's recommendations, warnings, instructions for use, Library policies and all state and federal laws governing the use of that Thing.

B. No Modifications. Borrower shall not make any modifications or alterations to the Thing.

C. Condition Upon Return. All Things shall be returned in the same or better condition as they were when issued, excluding normal wear and tear. All Things that are tools shall be returned clean. Any Thing that is returned needing cleaning will not be checked in. The patron will be given the opportunity to clean it themselves and if they choose not to, they will be charged full replacement cost. Return the Thing with all parts, components, and accessories.

VI. Violations and Appeals

Violations of this policy will be processed according to the Violations and Appeals Policy. Among the decisions, the Library Director or designee may refuse to lend any of the Things if a patron has violated this Policy, including losing or damaging any Thing, violating this Policy or violating any term of the Borrower's Agreement. The Library shall provide written notification to the patron. The Borrower may appeal the Library Director or designee's decision to the Library Board pursuant to the Violations and Appeals Policy.

**Caro Area District Library
Library of Things
BORROWER'S AGREEMENT**

Patron Name: _____

Library Card #: _____ Phone #: _____

Thing(s) Borrowed:

THING	THING BARCODE

Check-out Date _____

Due Date: _____

Note: the Thing(s) must be returned on the due date before closing time.

I understand that I am fully responsible for the Thing(s) borrowed above (the term "Thing" includes the Thing referenced above and all of the accessories for that Thing) and for the safe and timely return of the Thing(s) to a Library staff member. **If the Thing(s) or any part of the Thing(s) are damaged, lost, or stolen, or late fees are incurred, I understand that I am responsible for all applicable charges.** My signature below indicates that I have read, understand, and agree to the terms of the Borrower's Agreement and to pay for any Things that are damaged, lost or stolen as determined by the Library. I agree to return the Thing(s) by the due date and time listed on this Borrower's Agreement. If the Thing(s) are not returned by the due date, I understand that the Library has the authority to contact law enforcement to recover the Thing(s) and that I may be subject to criminal charges. In addition, I grant my written consent for the Library to provide any information to law enforcement that is necessary to recover or assist in the prosecution regarding the Thing(s) not returned by the due date.

In being permitted to borrow the Thing(s), I hereby voluntarily waive, release, and discharge and covenant not to sue the Caro Area District Library, its successors, assignees, officers, agents, employees and volunteers (the "Releasees") for any and all claims, actions or demands of any kind, nature and description, including claims or actions for damages of death, personal injury, property damage and loss of data, and from any and all liabilities, damage, injuries, actions or causes of action either at law or in equity, whether caused by any defect in the Thing, negligent act or omission of the Releasees, or otherwise arising out of or in any way related to or connected with my borrowing or use of the Thing.

This is a legally binding release, waiver, discharge, and covenant not to sue, made voluntarily by me, the undersigned releaser, on my own behalf, and on my behalf of my heirs, executors, administrators, legal representatives and assigns.

I have read the entire document and my signature below indicates my agreement with the above statements

Signature of Borrower: _____ **Date:** _____

**Caro Area District Library
List of Things**

Thing	Lending Period	Tier
Microscope	2 weeks	1
Telescope	2 weeks	1
Scientific Calculator	2 weeks	1
Ghost Hunting Kit	2 weeks	1
Blood Pressure Monitor	2 weeks	1
Disc Golf Set	2 weeks	1
Pickleball Set	2 weeks	1
Metal Detector	2 weeks	1
Fishing Rod	2 weeks	1
Bocce Ball Set	2 weeks	1
Cornhole	2 weeks	1
Giant Jenga	2 weeks	1
Giant Connect 4	2 weeks	1
Water Bath Canning Kit	2 weeks	1
Electric Water Bath Canning Kit	2 weeks	1
Sushi Kit	2 weeks	1
Vacuum Sealing Kit	2 weeks	1
Cake Decorating Kit	2 weeks	1
Mini Waffle Maker	2 weeks	1
Instant Pot	2 weeks	1
Electric Roaster	2 weeks	1
Freeze Preservation Kit	2 weeks	1
Pressure Canning Kit	2 weeks	2
Board Game: Parks	2 weeks	1
Board Game: Villainious	2 weeks	1
Board Game: Azul	2 weeks	1
Board Game: Ticket to Ride	2 weeks	1
Board Game: Apples to Apples	2 weeks	1
Board Game: Catan	2 weeks	1
Board Game: Magnetic Chess & Checkers	2 weeks	1
Board Game: Pass the Popcorn	2 weeks	1
Board Game: Quelf	2 weeks	1
Board Game: Trivial Pursuit	2 weeks	1

Board Game: D & D	2 weeks	1
Board Game: Risk	2 weeks	1
Ukulele	2 weeks	1
Junior Guitar	2 weeks	1
Snap Circuits	2 weeks	1
Baking Kit	2 weeks	1
Magnetic Tiles	2 weeks	1
Interlocking Blocks	2 weeks	1
Bridges STEM Kit	2 weeks	1
Electricity STEM Kit	2 weeks	1
Marble Maze	2 weeks	1
Board Game: Don't Break the Ice	2 weeks	1
Board Game: Clue	2 weeks	1
Board Game: Candy Land	2 weeks	1
Board Game: Scrabble	2 weeks	1
Board Game: Chutes & Ladders	2 weeks	1
Board Game: Battleship	2 weeks	1
Board Game: Monopoly	2 weeks	1
STEAM to Go Literacy Kits	2 weeks	1
Adult Acoustic Guitar	2 weeks	1
Rubber Stamps	2 weeks	1
UV Resin Light	2 weeks	1
CD Player	2 weeks	1
Label Maker	2 weeks	1
Photo Light Box	2 weeks	1
Disco Ball	2 weeks	1
LED Tracing Pad	2 weeks	1
Pocket Photo Printer	2 weeks	1
SAD Lamp	2 weeks	1
Stay Sharp Kits	2 weeks	1
Leaf Blower	2 weeks	1
Pressure Washer	2 weeks	1
Vehicle Code Reader	2 weeks	1
Tool Kit	2 weeks	1
Laser Thermometer	2 weeks	1
Stud Finder	2 weeks	1
Laptop	2 weeks	2
Chromebook	2 weeks	2
Mobile Hotspot	2 weeks	2

Ring Light	2 weeks	1
Mini Projector	2 weeks	1
Portable DVD Player	2 weeks	1
Loudspeakers	2 weeks	1
CD/DVD Drive	2 weeks	1
Ice Cream Making Kit	2 weeks	1
Yoga Mat	2 weeks	1
Food Dehydrating Kit	2 weeks	1
Bubble STEM Kit	2 weeks	1
Sink & Float STEM Kit	2 weeks	1
Earth STEM Kit	2 weeks	1
Optical Illusion STEM Kit	2 weeks	1
Chemical Reactions STEM Kit	2 weeks	1
Color & Wax Wonders STEM Kit	2 weeks	1

86839:00001:7083286-1
21746:00001:202822821-1